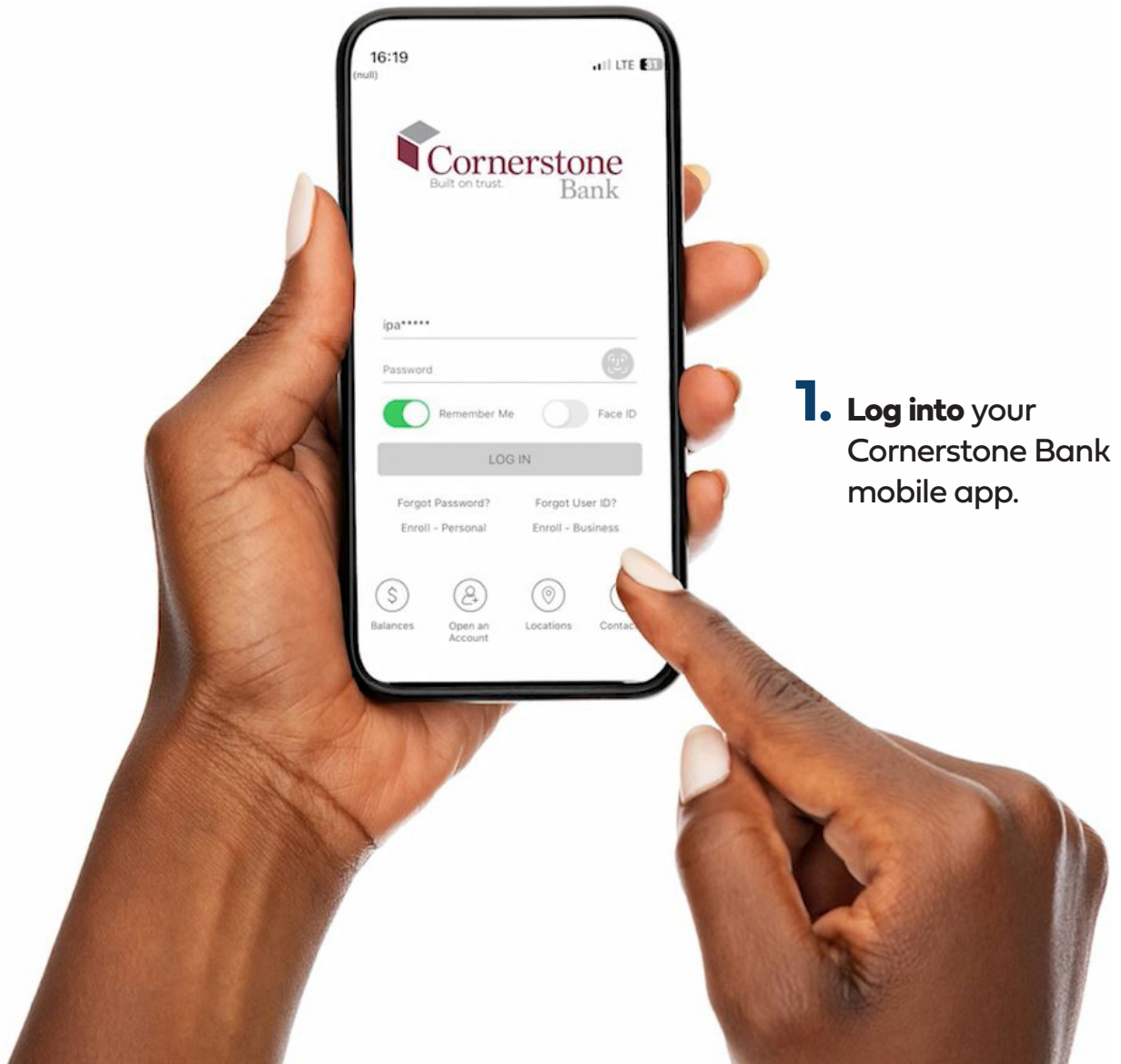# How to Enroll in eDocuments
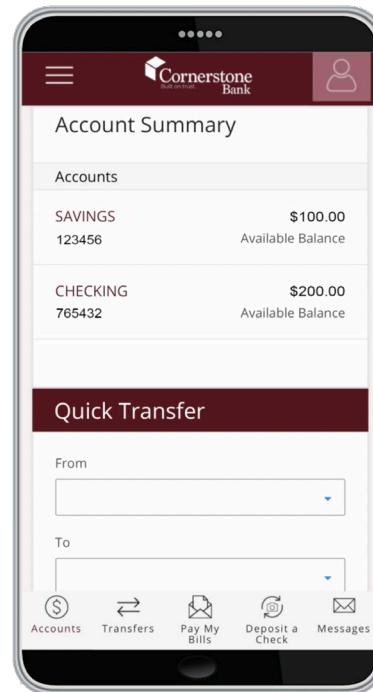
**1.** **Log into** your Cornerstone Bank mobile app.
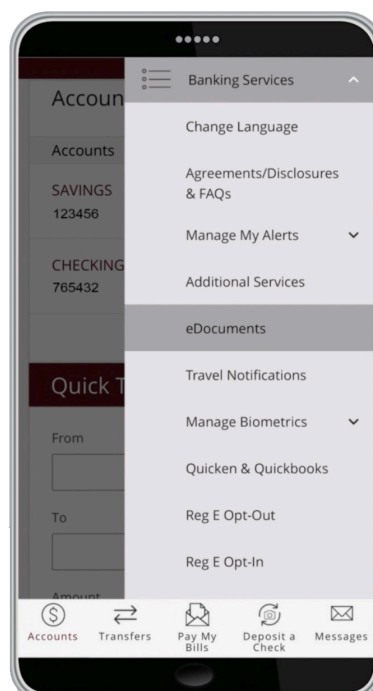
Cornerstone Bank
Built on trust.

**2.** **Click** your profile in the upper right-hand corner.

**3.** **Select** "Banking Services," then "eDocuments."
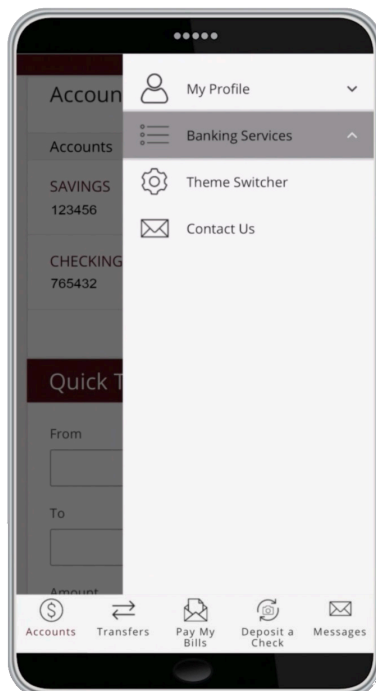
**4.** **Review** the information about the enrollment process. Then, **click** "Here" to read the Electronic Agreement Statement.

**5.** At the bottom of the statement, **find** the PDF Acknowledgement Code.

Cornerstone Bank
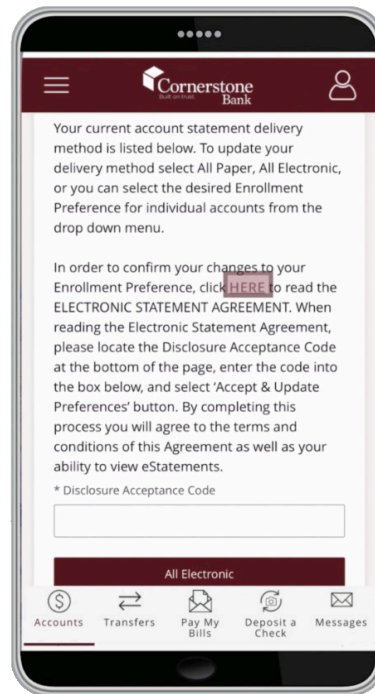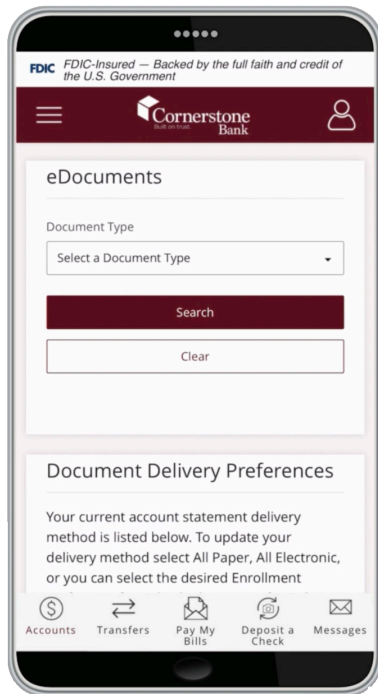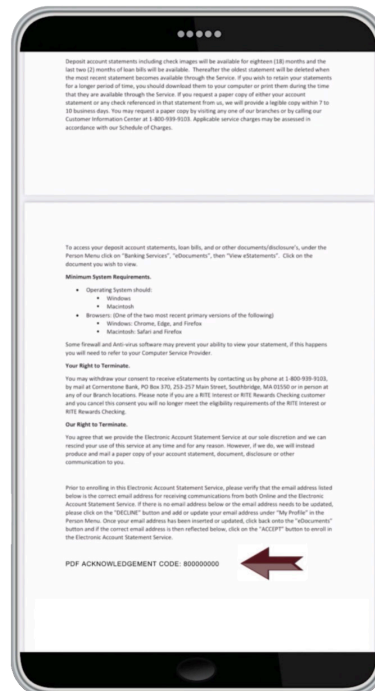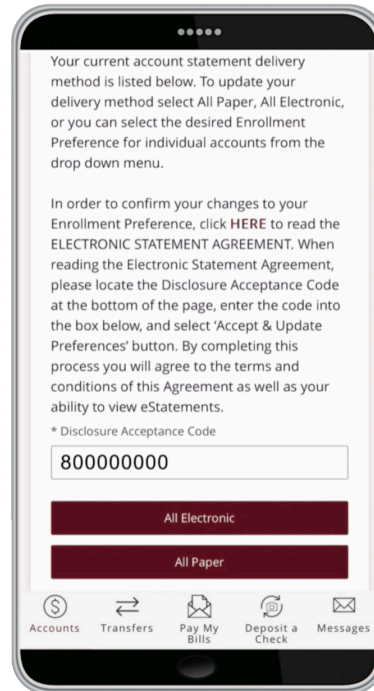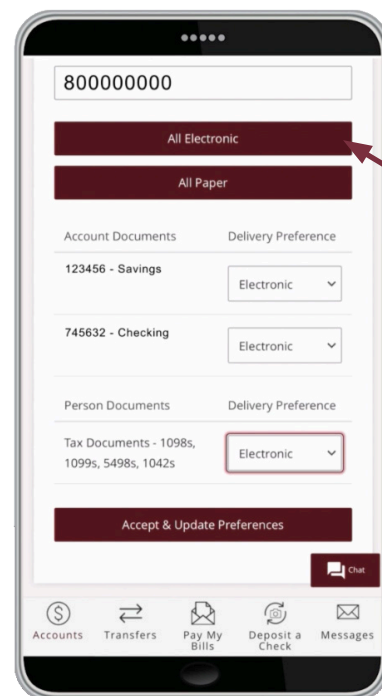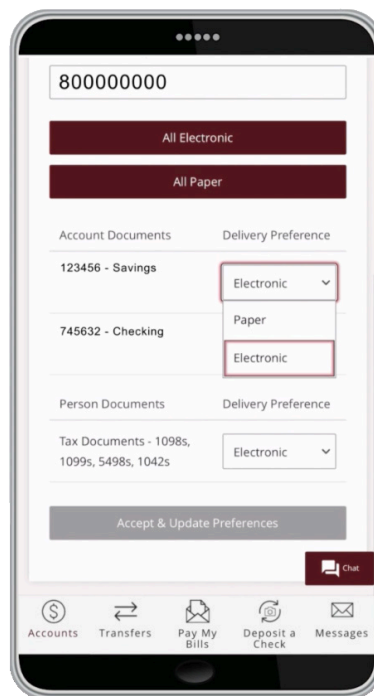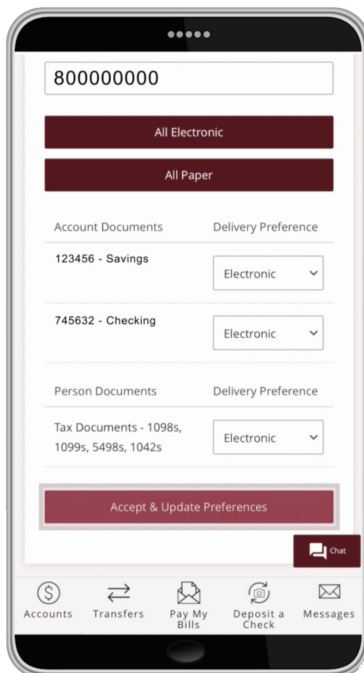Built on trust.

**6.** **Return** to eDocuments in your Cornerstone app, and **enter** the code in the field provided.

Your current account statement delivery method is listed below. To update your delivery method select All Paper, All Electronic, or you can select the desired Enrollment Preference for individual accounts from the drop down menu.

In order to confirm your changes to your Enrollment Preference, click HERE to read the ELECTRONIC STATEMENT AGREEMENT. When reading the Electronic Statement Agreement, please locate the Disclosure Acceptance Code at the bottom of the page, enter the code into the box below, and select 'Accept & Update Preferences' button. By completing this process you will agree to the terms and conditions of this Agreement as well as your ability to view eStatements.

* Disclosure Acceptance Code

800000000

All Electronic

All Paper

Accounts | Transfers | Pay My Bills | Deposit a Check | Messages

**7.** **Scroll** down to **select** delivery preferences for each of your Cornerstone Bank accounts and for your personal documents. Or, **click** "All Electronic" to apply one preference across all document types.

800000000

All Electronic

All Paper

Account Documents | Delivery Preference

123456 - Savings | Electronic ˅

Paper

Electronic

745632 - Checking

Person Documents | Delivery Preference

Tax Documents - 1098s, 1099s, 5498s, 1042s | Electronic ˅

Accept & Update Preferences

Chat

Accounts | Transfers | Pay My Bills | Deposit a Check | Messages

800000000

All Electronic

All Paper

Account Documents | Delivery Preference

123456 - Savings | Electronic ˅

745632 - Checking | Electronic ˅

Person Documents | Delivery Preference

Tax Documents - 1098s, 1099s, 5498s, 1042s | Electronic ˅

Accept & Update Preferences

Chat

Accounts | Transfers | Pay My Bills | Deposit a Check | Messages

**8.** **Click** "Accept & Update Preferences" to complete the process.

**9.** After you've enrolled, **navigate** back to this page to view your e-documents.
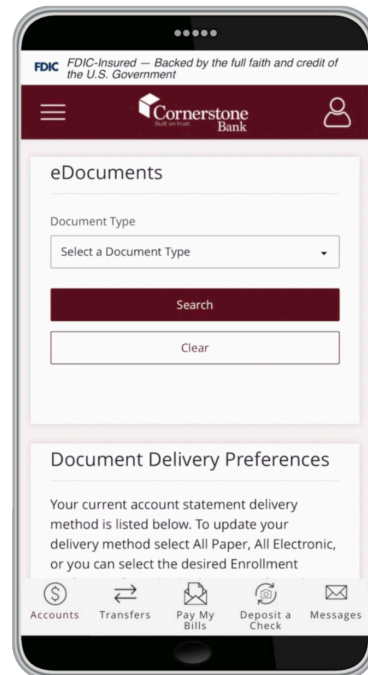
You are now enrolled in eDocuments.
Congratulations on going paperless!
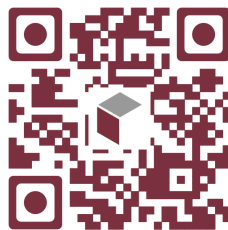


Scan this code
to watch the video!